**STAFF MOBILITY FOR TEACHING[[1]](#endnote-1)**

Planned period of the teaching activity: from \_\_\_\_ till\_\_\_\_\_\_

Duration (days) – excluding travel days: 5

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex[*M/F*] |  | Academic year | 2019/2020 |
| E-mail |  | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) |  | Faculty/Department |  |
| Address |  | Country/ Country code[[6]](#endnote-6) |  |
| Contact person  name and position | − | Contact person  e-mail / phone | − |
| Type of enterprise:  NACE code[[7]](#endnote-7)  (if applicable) |  | Size of enterprise  (if applicable) | ☐<250 employees  ☐>250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/  Department |  |
| Erasmus code  (if applicable) |  |
| Address |  | Country/ Country code |  |
| Contact person name and position | − | Contact person e-mail / phone | − |
|  |

#### For guidelines, please look at the end notes on page 3

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[8]](#endnote-8):

Level (select the main one): Short cycle (EQF level 5) ☐; Bachelor or equivalent first cycle (EQF level 6)☐; Master or equivalent second cycle (EQF level 7)☐; Doctoral or equivalent third cycle (EQF level 8)☐

Number of students at the receiving institution benefiting from the teaching programme:

Number of teaching hours:

Language of instruction:

|  |
| --- |
| **Overall objectives of the mobility:** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Content of the teaching programme:** |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):** |

1. In case the mobility combines teaching and training activities, **this** template should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:**Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-7)
8. The[ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm)(available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-8)